Employees and contractors of Railwaymen's Clients, Business Partners and Suppliers

Information for individuals connected with our Clients, Business Partners and Suppliers.

INFORMATION CLAUSE - employees and contractors of Railwaymen's clients, business partners and suppliers

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What does this Information Clause cover?	This notice sets out what personal data we collect, for what purposes and your rights in this respect.
	This Privacy Notice provides information regarding personal data which are processed by Railwaymen in relation to individuals who work for, or on behalf of our Clients, business partners and suppliers. This includes also personal data of persons who represent our Clients/ business partners/ suppliers.
	This Information Clause explains what personal data we process about you, why we are processing your personal data and for which purposes, how long we hold your personal data for, how to access and update your personal data, as well as the options you have regarding your personal data and where to go for further information .
	The Information Clauses for individuals connected with our Clients, Business Partners and Suppliers is available at mailwaymen.org/docs/2e_Employees_and_Collaborators_of_the_Contractor.pdf .
Who is responsible for any personal data collected?	The Controller of your personal is Railwaymen Sp. z o.o. with its seat in Kraków.
	 address: 11 Na Zjeździe St, 30-527 Kraków, No in entrepreneur register (KRS): 386418, tax ID (NIP): 6793065841, REGON: 121508242.
	Our complete and most up-to-date data can be found at https://railwaymen.org/contact-us .
	In all matters related to personal data, you may write to: gdpr@railwaymen.org or contact our Personal Data Coordinator.
What personal data do we process about you? Collection of information.	The categories of personal data we collect about you.
	We process personal data from and in relation to individuals who are, or who work for or on behalf of or who represent our Clients, business partners and suppliers.
	This includes: personal identification information (name and surname), personal contact information (address e-mail, phone number) and other information such as job title or department of organization you work for.

For what purposes do we process your personal data?	We will only process your personal data where we have a legal basis to do so.
	Railwaymen processes your personal data for the following purposes:
	 due performance of the contract concluded with your employer or contractor - the legal basis for the processing is the legitimate interest of the Controller, consisting of the need for ongoing contact as part of the performance of that Agreement (Article 6.1.f) of GDPR),
	 protection against claims and the investigation of possible claims - the legal basis for the processing is the legitimate interest of the Controller, consisting of the possibility of the Controller to establish and investigate claims (receivables) or to defend against such claims (Article 6.1.f) of GDPR).
	We may also process your personal data for a secondary purpose where it is closely related, such as: (1) storing, deleting or anonymising your personal data, (2) fraud prevention, audits, investigations, dispute resolution or insurance purposes, litigation and defence of claims or (3) statistical, historical or scientific research.
Who do we share your personal data with?	Your personal data may be transferred to subjects processing personal data on Railwaymen behalf, including IT service providers, subjects providing Railwaymen legal or accounting services, i.e. subjects cooperating with us on the basis of relevant agreements and only in accordance with Railwaymen's instructions.
Security of your personal data.	Your personal data will be processing in accordance with generally applicable laws, including the requirements set in GDPR and the Polish Act of personal data protection. We make every effort to provide all physical, technical and organizational protection measures for your personal data against unauthorized or unlawful processing and accidental loss, destruction or damage. We will update these measures as new technology becomes available.
How long do you hold my personal data for?	Railwaymen only holds your personal data for a defined period of time.
	Your personal data will be stored for the duration of the performance of the contract (concluded between Railwaymen and your employer or contractor) and until the expiration of the claims related to the realization of the Controller's interests indicated above. In regard to the investigation or defence of claims in the context of litigation, also after the expiry of the limitation periods.

What are the consequences of not providing your data?	Providing personal data is voluntary, but necessary for the performance of the contract (between Railwaymen and your employer or contractor).
Your rights and how to exercise them.	Your rights in relation to your personal data In regard to the processing of your personal data by Railwaymen, you have the following rights: • the right to access your data and receive a copy of it, • the right to rectification ("correction") of your personal data, • the right to deletion of your personal data, and the right to limit the processing of your personal data, • the right to data portability (if the processing of data in connection with the conclusion of a contract or processed under the law is carried out by automated way), • the right to raise an objection to the processing of data on the basis of Article 6.1.f) of GDPR. How can these rights be realized? The request for the realization of indicated rights should be sent via e-mail: gdpr@railwaymen.org . We will answer no latter than in one month. What can you do if you think we are handling your data incorrectly? If you think we are handling your data incorrectly, you have the right to lodge a complaint to the supervisory authority - the President of the Office for Personal Data Protection (2 Stawki Street, 00-193 Warsaw). We would appreciate it if you presented your concerns to us first. Perhaps this way the matter can be resolved quickly. In any case, please contact the Controller at: gdpr@railwaymen.org .
Information about automated data processing, including profiling	The data you provide will not be the basis for automated decision-making, including profiling.

Cookies and similar technologies.

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